How to login to TDS

For Department Admin

IFSS recommends using TDS in the following browsers:

- Google Chrome
- Firefox

IFSS recommends avoiding the following browsers for TDS:

- Internet Explorer
- Microsoft Edge

There are two ways in which you can access the Terra Dotta Scholar Portal.

**Option 1** – through the main terradotta.wisc.edu homepage:

1. Navigate to the UW TDS login page: terradotta.wisc.edu
2. Click the picture for Scholars and Employees. Do NOT click the button in the red bar that says Login (that is for IFSS only).
3. Follow the direction on this page for Hiring Units and click the login button to access the Scholar Portal.
4. In the Scholar Portal, type in your username and password. Your username is your UW email (the one that was submitted to us to create your account; if you don’t know ask IFSS). Click Login at the bottom of the page.

5. Your dashboard will look like this:

Option 2 – login directly to the Terra Dotta Scholar Portal using link below.

- Go to https://terradotta.wisc.edu/index.cfm?FuseAction=scholarportal.department#/login in your browser search bar. You may bookmark this link.
  - This link will take you directly to the #4 above to enter your username and password.