

## New Sponsorship Request Intake Form

Fill out this form to help your hiring unit create the immigration sponsorship request.

1. Your email: \_\_\_\_\_

All conversations from Terra Dotta and our Immigration office will be sent to the email address you provide. Some email clients send Terra Dotta emails to the spam box, so check your spam box frequently. Likewise, the emails may say "CAUTION: EXTERNAL" in the header. Emails from Terra Dotta are completely safe.

2. Last name (as it appears in the passport): \_\_\_\_\_

3. First name (as it appears in the passport): \_\_\_\_\_

4. Have you ever been in J-1 status before? \_\_\_ Yes \_\_\_ No

a. If yes, which category/categories? Select all that apply: \_\_\_\_\_

b. If yes, what were the start date and end dates your DS-2019? (MM/DD/YYYY)

c. If yes, are you subject to the two year home residency requirement? \_\_\_ Yes \_\_\_ No

d. If you are subject, do you have a waiver from the US Department of State? \_\_\_ Yes \_\_\_ No

5. Gender: \_\_\_\_\_ 6. Date of Birth (MM/DD/YYYY): \_\_\_\_\_

7. Country of Birth: \_\_\_\_\_

8. Country of Citizenship: \_\_\_\_\_

Country of Citizenship is usually the country that issued your passport. If you have passports from more than one country, only write in the country whose passport you will be using.

9. Current immigration status (if you are in the U.S.): \_\_\_\_\_

a. When does the status expire? (MM/DD/YYYY): \_\_\_\_\_

Use the end date of your immigration document (I-20, DS-2019, I-765, etc.). Do not use "D/S" if I-94 record states this.

10. Proposed program dates: \_\_\_\_\_ to \_\_\_\_\_

11. Have you received the equivalent of a U.S. bachelor's degree? \_\_\_ Yes \_\_\_ No